

**VILLAGE *of* LAWTON**  
**VILLAGE COUNCIL MEETING**  
**125 S. MAIN STREET, LAWTON, MI 49065**  
**TUESDAY, APRIL 8, 2025 – 7:00 P.M.**

*please silence cell phones*

**AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. CONSENT AGENDA**
  - A. Approval of the April 8, 2025 Council Agenda
  - B. Approval of the March 25, 2025 Council Meeting Minutes
  - C. Approval of March 2025 Disbursements in the amount of \$234,477.49
- V. COMMUNICATIONS / CORRESPONDENCE / PRESENTATIONS**
- VI. CITIZENS' COMMENTS – (Please keep comments to 3 minutes)**
- VII. OLD BUSINESS**
- VIII. NEW BUSINESS**
  - A. Resolution in support of the transfer of Liquor License from BIG T to The Breakfast Place, LLC.
  - B. Approval of quote from Lockmaster security for cameras at Village Hall and Reid's Corner.

**IX. BOARD, COMMITTEE, AND STAFF REPORTS**

- A. Village Manager – Todd Hackenberg
- B. Department of Public Works – Todd Hackenberg
- C. Village Clerk – Brittany Rathbun
- D. Police Department – Greg Cordes
- E. Planning Commission – Judy Peterson
- F. Downtown Development Authority – Gail Dudek
- G. Lawton Fire Board – Eric Dudek
- H. Lawton Library Board – Brittany Rathbun

**X. COUNCIL COMMENTS**

**XI. ADJOURNMENT - NEXT REGULAR MEETING DATE – *April 22, 2025***

The Village of Lawton follows the Americans w/ Disabilities Act of 1990. Individuals with disabilities planning to attend this meeting and require accommodations, or those who have questions regarding the accessibility of this meeting or the facilities, are requested to contact the Village Clerk, at (269) 624-6407 or [brathbun@lawtonmi.org](mailto:brathbun@lawtonmi.org) to allow the Village to make reasonable accommodations. If you have questions or comments, and you are unable to make the meeting, forward to the Village Manager at [thackenberg@lawtonmi.org](mailto:thackenberg@lawtonmi.org)



**Village of Lawton**  
**VILLAGE COUNCIL**  
**REGULAR MEETING**  
**125 S. MAIN, LAWTON MI 49065 269.624.6407**  
**Tuesday March 25, 2025**  
**MINUTES**

- I. **Call to Order:** President Appleby called the March 25 2025, meeting of the Lawton Village Council to order at 7:00 p.m.
- II. **Roll Call:** *Present:* Appleby, Tanis, E. Dudek, Peterson, Turner, G. Dudek *Absent:* None. *Others Present:* Village Manager Hackenberg, Clerk Rathbun, and two guests.
- III. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
- IV. **Consent Agenda:** The Consent Agenda included the approval of the March 25 Council Agenda, and the March 11, 2025 Council Meeting Minutes. Peterson made a motion to approve the Consent Agenda with the addition of New Business Item A. Appointment of Heather Shannon to the Lawton DDA, moving the Rental Ordinance discussion to Item B., supported by Turner. A unanimous voice vote approved the motion.
- V. **Citizen's Comments:**
  - A. County Commissioner Tina Leary provided updates on audit, employee turnover, and County Veteran's Office updates. Certain programs in the Veteran's office will be affected by state budget cuts. Leary stated the Treasurer's office will be upgrading to BSA.net. There is a new MSU Extension Director named Kai Gritter. She will be there at least until June, as a temporary assignment.
  - B. Char Raber asked questions on the Reid's Corner Project and the Streetscape. Council reviewed where funds came from and how far they stretched on both projects.
- VI. **Communications, Correspondence, and Presentations:** None.
- VII. **Public Hearings/ Appointments:** None.
- VIII. **Old Business:** None.
- IX. **New Business:**
  - A. President Appleby brought Appointment of Heather Shannon to the Lawton DDA to the floor for discussion. After discussion, E. Dudek made a motion to appoint Shannon to the

DDA, supported by Turner. A roll call vote was taken with all in favor, and none opposed. Motion carried. Council stated they were thrilled to have her on board.

- B. President Appleby brought a rental inspection ordinance draft to the floor for discussion. Attorney Dave Eberle, and Beth Middleton-Pompeii from Zoning solutions reviewed the draft ordinance and draft rental property registration/inspection, answered council and guest questions, and reviewed a timeline. This ordinance will come back to Village Council for the second meeting in April.

X. **Council Comments:**

XI. **Adjournment:** E. Dudek motioned to adjourn at 8:41PM supported by Turner.

DRAFT

Respectfully Submitted by,  
Brittany Rathbun  
Village Clerk

04/02/2025

CHECK REGISTER FOR VILLAGE OF LAWTON  
CHECK DATE FROM 03/01/2025 - 03/31/2025

| Check Date                | Bank | Check | App Vendor   | Vendor Name                       | Description                              | Amount    |
|---------------------------|------|-------|--------------|-----------------------------------|--|-----------|
| Bank GEN GENERAL CHECKING |      |       |              |                                   |  |           |
| 03/17/2025                | GEN  | 7679  | AP 030       | ADAMS HARDWARE                    | CONSOLIDATED BILL                        | 1,405.41  |
| 03/17/2025                | GEN  | 7680  | AP 756       | BADGER METER, INC                 | ORION CELLULAR LTE SERV UNIT             | 77.84     |
| 03/17/2025                | GEN  | 7681  | AP 1018      | BAUCKHAM, SPARKS, THALL, SEEBER & | MCI - HOURLY 116 DURKEE ST               | 770.00    |
| 03/17/2025                | GEN  | 7682  | AP 1116      | BLOOM SLUGGETT, PC                | PROFESSIONAL SERVICES                    | 5,349.50  |
| 03/17/2025                | GEN  | 7683  | AP 056       | BLOOMINGDALE COMMUNICATIONS       | TELEPHONE FOR ACCT NO 0032515-9          | 389.77    |
| 03/17/2025                | GEN  | 7684  | AP 1117      | CIVICPLUS                         | CODIFICATION/ ANNUAL SUBSCRIPTION        | 6,116.20  |
| 03/17/2025                | GEN  | 7685  | AP 964       | CLARK TECHNICAL SERVICES          | VOL 2024 SUPPORT                         | 263.75    |
| 03/17/2025                | GEN  | 7686  | AP 1119      | COLOSSUS, INC                     | ONLINE RMS PLUS - 5                      | 3,822.81  |
| 03/17/2025                | GEN  | 7687  | AP 026       | CONSUMERS ENERGY                  | HEAT FOR 625 W UNION ST ACCT NO 1000 071 | 1,503.44  |
| 03/17/2025                | GEN  | 7688  | AP 1072      | COURIER-LEADER & FLASHES          | DISPALY LEGALS AND AFFIDAVITS - PLANNING | 180.00    |
| 03/17/2025                | GEN  | 7689  | AP 017       | INDIANA MICHIGAN POWER CO.        | ELECTRIC - STREET LIGHTING FOR 426 MAIN  | 9,550.88  |
| 03/17/2025                | GEN  | 7690  | AP 017       | VOID                              |  | 0.00 V    |
| 03/17/2025                | GEN  | 7691  | AP MISC      | INTERSTATE BILLING SERVICE INC    | PLOW BOLT, 62" BOLT-ON EDGE              | 333.03    |
| 03/17/2025                | GEN  | 7692  | AP 1073      | KIMBALL MIDWEST                   | HEX NUT, WASHERS                         | 224.10    |
| 03/17/2025                | GEN  | 7693  | AP 1103      | KONICA MINOLTA BUSINESS SOLUTIONS | COPIER - MONTHLY INVOICE PER CONTRACT #  | 382.55    |
| 03/17/2025                | GEN  | 7694  | AP 445       | LIVINGSTON MICROGRAPHICS          | ULTRAVIOLET GERTMICIDAL LAMP             | 548.73    |
| 03/17/2025                | GEN  | 7695  | AP 1070      | MARKET VAN BUREN                  | ECONOMIC DEVELOPMENT SERVICES 24/25      | 2,465.77  |
| 03/17/2025                | GEN  | 7696  | AP 085       | NCL OF WISCONSIN, INC.            | GLASS FIBER FILTERS                      | 420.64    |
| 03/17/2025                | GEN  | 7697  | AP 551       | ODP BUSINESS SOLUTIONS            | COPY PAPER                               | 234.95    |
| 03/17/2025                | GEN  | 7698  | AP 1032      | PROGRESSIVE AE                    | PROJECT: 90050004.1 REIDS CORNER - APP 1 | 32,968.98 |
| 03/17/2025                | GEN  | 7699  | AP 009       | REPUBLIC SERVICES OF              | WASTE REMOVAL                            | 591.88    |
| 03/17/2025                | GEN  | 7700  | AP 1068      | SAFEBUILT                         | 400 WALKER, 123 E 4TH ST, 110 WHITE OAK, | 532.00    |
| 03/17/2025                | GEN  | 7701  | AP 1107      | TECHRADIUM                        | IRIS ANNUAL SERVICE FEE                  | 1,490.00  |
| 03/17/2025                | GEN  | 7702  | AP MISC      | THE NEW GROWTH GROUP              | STRATEGIC PLANNING & PROJECT MANAGEMENT  | 2,458.33  |
| 03/17/2025                | GEN  | 7703  | AP 083       | VILLAGE OF PAW PAW                | WATER LAB ANALYSIS                       | 180.00    |
| 03/17/2025                | GEN  | 7704  | AP 1118      | WEST MICHIGAN INTERNATIONAL, LLC  | ELBOW SWIVEL                             | 223.00    |
| 03/17/2025                | GEN  | 7705  | AP 047       | WIGHTMAN                          | PROJECT 234223 WHITE OAK IMPROVEMENTS    | 532.50    |
| 03/17/2025                | GEN  | 7706  | AP 1101      | ZONING SOLUTIONS, LLC             | BLIGHT ENFORCEMENT                       | 1,792.37  |
| 03/17/2025                | GEN  | 7707  | AP 1099      | AMAZON CAPITAL SERVICES, INC      | CONSOLIDATED INVOICES                    | 905.45    |
| 03/17/2025                | GEN  | 7708  | AP 155       | APPLIED INNOVATION                | LIBRARY COPIER INVOICE; ACCT NO KZ0799   | 5,077.26  |
| 03/17/2025                | GEN  | 7709  | AP 104       | BAKER & TAYLOR, INC.              | BOOKS                                    | 727.75    |
| 03/17/2025                | GEN  | 7710  | AP 056       | BLOOMINGDALE COMMUNICATIONS       | PHONE LIBRARY - ACCT NO 00032003-0       | 157.94    |
| 03/17/2025                | GEN  | 7711  | AP 101       | CENGAGE LEARNING.                 | THRILLER, ADVENTURE AND SUSPENSE 3 PLAN  | 340.37    |
| 03/17/2025                | GEN  | 7712  | AP 964       | CLARK TECHNICAL SERVICES          | LPL 2025 SUPPORT - FEBRUARY              | 230.00    |
| 03/17/2025                | GEN  | 7713  | AP 153       | DEMCO, INC.                       | BOOK COVERS; BAGS                        | 1,537.49  |
| 03/17/2025                | GEN  | 7714  | AP MISC      | LIBRARICA LLC                     | CASSIE USER STATION LICENSE              | 149.25    |
| 03/17/2025                | GEN  | 7715  | AP 264       | PETTY CASH LAWTON PUBLIC LIBRARY  | DOLLAR TREE, WALMART, DOLLAR GENERAL, ME | 145.94    |
| 03/17/2025                | GEN  | 7716  | AP 1079      | US INTERNET                       | SECURENCE SUITE                          | 120.00    |
| 03/28/2025                | GEN  | 7717  | PR TEAMSTERS | TEAMSTERS LOCAL #214              |  | 219.00    |
| 03/28/2025                | GEN  | 7718  | AP 1117      | CIVICPLUS                         | MUNICODE BINDERS                         | 636.00    |
| 03/28/2025                | GEN  | 7719  | AP 800       | COMCAST                           | INTERNET - 625 W UNION ST ACCT #8529 11  | 1,102.28  |

|            |     |      |         |                                     |  |           |
|------------|-----|------|---------|-------------------------------------|--|-----------|
| 03/28/2025 | GEN | 7720 | AP 166  | GRAINGER                            | ACCT NO 853979989 - SLEEVE COUPLING FLAN | 1,723.22  |
| 03/28/2025 | GEN | 7721 | AP 930  | HS FLEET SERVICES LLC               | MAINTENANCE FOR FORD 2024                | 399.23    |
| 03/28/2025 | GEN | 7722 | AP 107  | LAWSON OIL COMPANY                  | 1 35# PAIL CHEV MAREIA                   | 1,867.87  |
| 03/28/2025 | GEN | 7723 | AP 453  | MENARDS                             | GALLON TOTES; ZIPPER BAGS FOR LFD        | 555.20    |
| 03/28/2025 | GEN | 7724 | AP MISC | MICHIGAN MUNICIPAL TREASURERS ASSOC | 2025 BASIC INSTITUTE FULL CONFERENCE     | 599.00    |
| 03/28/2025 | GEN | 7725 | AP 551  | OFFICE DEPOT                        | EXPANDING FOLDERS                        | 389.29    |
| 03/28/2025 | GEN | 7726 | AP MISC | STATE OF MICHIGAN                   | CUSTOMER ACCT NO: MDOT00494 - M-40 MILL. | 30,398.96 |
| 03/28/2025 | GEN | 7727 | AP 007  | THE CLOTHES BASKET                  | DRY CLEANING                             | 625.00    |
| 03/28/2025 | GEN | 7728 | AP MISC | THE NEW GROWTH GROUP                | STRATEGIC PLANNING & PROJECT MANAGEMENT  | 2,458.33  |
| 03/28/2025 | GEN | 7729 | AP 685  | VERIZON WIRELESS                    | MOBILE PHONE   TABLETS                   | 384.79    |
| 03/28/2025 | GEN | 7730 | AP 1027 | WOLF KUBOTA                         | BOBCAT SNOWPLOW                          | 29,542.29 |

(1 Check Voided)

Total of 102 Disbursements:

234,477.49

Lock Master Security LLC  
115 E Allegan St  
Otsego, MI 49078 US  
269-694-5258  
office@lockmastersecurity.com  
LOCKMASTERSECURITY.COM



## Estimate

### ADDRESS

Village of Lawton  
PO BOX 367  
Lawon, MI 49065

ESTIMATE # 3828

DATE 11/01/2024

EXPIRATION DATE 12/01/2024

| ACTIVITY   | QTY | RATE     | AMOUNT    |
|--|-----|----------|-----------|
| Village hall and Pavilion Camera System          |     |          |           |
| NVR 32 Channel 10 TB HDD                         | 1   | 3,520.00 | 3,520.00T |
| IP Camera 4MP w/IR                               | 10  | 400.00   | 4,000.00T |
| Camera junction box and mounts                   | 10  | 50.00    | 500.00T   |
| HD monitor                                       | 1   | 300.00   | 300.00T   |
| POE Switch 16 port                               | 1   | 250.00   | 250.00T   |
| POW switch (hardened)                            | 1   | 450.00   | 450.00T   |
| Wireless network bridge                          | 1   | 775.00   | 775.00T   |
| Cable, connectors and mounting hardware          | 1   | 500.00   | 500.00T   |
| Labor to run cable install and program equipment | 1   | 3,000.00 | 3,000.00  |

### Notes:

- 1: City will provide any electrical work required at new pavilion
- 2: Additional cost for conduit and labor if needed.

Half down with signed estimate to schedule project.

SUBTOTAL

13,295.00

TAX

0.00

Customer responsible for any required permits.

TOTAL

**\$13,295.00**

Accepted By

Accepted Date



**Lawton Police Department**  
 P.O. Box 117  
 125 S. Main St.  
 Lawton MI, 49065  
 (269) 624-2382  
 Fax (269) 624-1911



# LAWTON POLICE DEPARTMENT – COUNCIL REPORT

## March 2025

*Prepared by Chief Greg Cordes*

|   |    |
|---|----|
| Complaints/reports written by LPD.....                  | 50 |
| Calls for service by Lawton PD.....                     |    |
| Call for service in Lawton by other agencies alone..... |    |
| Assist other departments calls .....                    | 6  |
| Ordinance complaints.....                               | 0  |
| Blight.....   | 0  |
| Traffic stops citations issued.....                     | 16 |
| Traffic stops verbal warning.....                       | 14 |
| Arrests.....  | 2  |

|                                |          |
|--------------------------------|----------|
| Court.....                     | 5        |
| Parking citations.....         | 0        |
| Special events/school/etc..... | 2 mins   |
| Business contacts.....         | 8        |
| Citizen contacts.....          | 1        |
| Officer Foot Patrol time.....  | 45 mins  |
| Officer training.....          | 280 mins |
| Follow-up investigations.....  | 5        |
| Vehicle accidents.....         | 3        |
| Assist Lawton Fire/Ems.....    | 4        |

**LPD HOURS WORKED: Police:**

|                            |          |
|----------------------------|----------|
| Scheduled (Full-time)..... | 686 hrs. |
| Scheduled (Part-time)..... | 42 hrs.  |
| Overtime hours.....        | 0 hrs.   |
| Comp earned.....           | 10hrs    |

Vacation/Comp/Emergency leave hours.....12 hrs.

Holiday leave.....0 hrs.

Sick leave hours.....12 hrs.

School cross guard hours.....74 hrs.

### CALLS FOR SERVICE BY LAWTON POLICE DEPARTMENT

The following are a list of reports that have been generated by the Lawton Police Department for this month. This is only the police reports that have been generated and does not include most traffic enforcement/stops or calls that did not require a police report to be written. The addresses are rounded to the block number for confidentiality.

- 3/1 200 E. 1<sup>st</sup>./Assault and Battery
- 3/3 200 3<sup>rd</sup> St./ Unknown call for the police
- 3/3 100 N. Main/Property Damage Accident
- 3/3 25000 Pershing Dr./Mattawan/Assist Other Department
- 3/4 100 Durkee/Accessory after the fact of Homicide/Lying to Police
- 3/4 White Oak and 32<sup>nd</sup>/Suspicious Occurrence
- 3/6 400 S. Main/PPO Violation
- 3/6 79000 M40/Assist Other Department
- 3/7 400 S. Main/Suspicious Occurrence
- 3/7 700 S. Main/General Assist
- 3/7 100 S. Railroad/Medical Assist Ambulance
- 3/7 400 Durkee St./Suspicious Occurrence
- 3/7 M40/64<sup>th</sup>/Personal Injury Accident

3/8 600 S. Nursery/Medical Assist Ambulance  
3/8 200 CR 665/Assist Other Department  
3/9 Washington/S. Franklin/Abandon Vehicle  
3/9 100 West 1<sup>st</sup>./Larceny from Motor Vehicle  
3/9 62<sup>nd</sup>/30<sup>th</sup>/Assist Other Department  
3/10 100 N. Railroad/Suspicious Occurrence  
3/10 E. Second/N. Main/Property Damage Accident  
3/10 300 W. Fourth/Suspicious Occurrence  
3/10 200 N. Main/General Assist  
3/10 100 Walker/Trespassing  
3/10 N. Main/W. 2<sup>nd</sup>/Suspended driver/warrant arrest  
3/11 100 S. Franklin/Assist Other Agency  
3/12 400 Durkee/Suspicious Occurrence  
3/12 400 Durkee/General Assist  
3/12 100 S. Main/Medical Assist Ambulance  
3/12 White Oak/Walker/Misdemeanor Traffic Offense  
3/14 S. Kalamazoo St./East Berrien Paw Paw/Assist Other Agency  
3/15 500 S. Main/Suspicious Occurrence  
3/15 600 S. Nursery/Medical Assist Ambulance  
3/16 W. 2<sup>nd</sup>/Main/Parking Violation  
3/17 200 S. Railroad/Fraud use of Credit Card  
3/17 100 Walker/General Assist  
3/18 400 Durkee St./Suspicious Occurrence  
3/18 300 Washington/General Assist non-criminal  
3/18 South Main/Orchard/Driving Law Violation  
3/20 200 Harvey/Health and Safety  
3/21 29<sup>th</sup> /Blue Pride/Property Damage Accident  
3/23 63000 M40/Assist Other Agency  
3/23 30000 66<sup>th</sup>/Assist Other Agency  
3/23 900 Cemetery St./Health and Safety  
3/23 600 S. Nursery/General Non-criminal  
3/25 30000 66<sup>th</sup>/Assist Other Agency/Medical Assist Ambulance  
3/26 400 Durkee/Suspicious Occurrence  
3/27 28000 CR 345/Assist Other Agency  
3/27 400 S. Main/Assist Other Agency

3/27 200 N. Main/Suspicious Occurrence  
3/31 100 S. Main/Welfare Check

### NOTABLE INCIDENTS:

#### **Homicide:**

Lawton police department continues to work with all agencies involved in a continued investigation into the homicide that occurred in Lawton on November 12<sup>th</sup>, 2024. We are continuing to work with the prosecutor's office preparing for up and coming court proceedings.

The main suspect in the case has been bound over to Circuit Court to stand trial for Open Murder. Lawton PD is also moving forward with charging additional responsible parties in this case.

On 3-6-2025 I prepared a warrant packet for related charges for a second suspect (Martin) reference the homicide on November 12<sup>th</sup> of 2024 in the Village of Lawton. The charges were authorized by the Van Buren County Prosecutor's Office for accessory after the fact, lying to the police during a serious investigation and felony firearm. On 3-10-2025 the Michigan State Police Fugitive Team arrested 19-year-old Bradyn Martin from Paw Paw in Kalamazoo, MI on the 3-count warrant. Martin is lodged at the Van Buren County Jail on a \$50,000 bond.

The Lawton Police Department encourages anyone with information pertaining to this on-going investigation to contact the Lawton Police Department.

#### **Schools:**

Lawton PD continues to make the Lawton Schools a priority with patrols at the beginning of the school day and end of the school day,

concentrating time near the entries of the school and the cross-guard intersections. We have also spent time walking through the schools as time permits.

### **Blight/dangerous house:**

Lawton PD continues to work with Zoning Solutions on problematic houses in the village that have blight, junk and are dangerous structures.

### **Scams:**

Lawton PD has received numerous scam attempts in the Village and the surrounding areas. The scams are coming in through phone, mostly targeting elder folks. The scams have involved attempting to get the person to buy gift cards at local stores under duress and give the person over the phone the gift card number. We have also received information about scams related to the person on the phone advising the complainant's son or daughter was involved in a car accident and was injured and under arrest and they need to send bond money to bail them out. Thankfully all the complainants have not fallen victim to this nonsense and hung up the phone and called Lawton PD.

### **TRAFFIC ENFORCEMENT:**

For the month of February, Lawton officers again spent hours on directed traffic patrol, specifically targeting speed violations and aggressive driving throughout the Village. The following is the total number of hours spend on speeding violations both moving and stationary patrol. We are hoping the continued police presence on problem streets will deter aggressive driving and speeding.

The month of February was a snowy month and traffic was much less as was speeders.

Total radar time hours.....920 mins

### TRAINING:

Officers have started their 2025 continuing law enforcement credits to maintain their license in the State of Michigan. We continue to use the *Whenthenproject* on-line for some of this training. We will be using more in person training as the weather gets better in the spring. Each officer has to compete 24 credit hours of training in 2025; 16 of them can be elective credits and 8 of them are mandated specific credits by MCOLES.

### SPECIAL EVENTS:

As time has permitted, officers have attended schooling sporting events at Lawton Schools. Officer Largen has been great in making sure that he attends these events when he can and the school and the kids love him.

### THE PD MOVING FORWARD:

#### Garage/evidence area:

The garage and evidence room project started on March 10<sup>th</sup> and is still being worked on. The new evidence room is basically done with the exception of some adjustments on the new overhead door. After the evidence room and the storage room was completed, Officer Hitchcock and I spend a couple of days removing the old evidence lockers and

debris from the garage and rooms. On 3-24-2025 Village Manager Hackenberg and I travelled to Menards to purchase supplies to complete the rooms. On 3-25-25 and 3-26-2025 I constructed new shelving in the storage room and new bins/lockers for the evidence room. The following are photographs from the interior of the rooms that we completed and the inside of the new door construction.







### PERSONAL NOTE:

As spring approaches, LPD will be spending more time enforcing traffic in the Village with the increased number of cars on the road. Our goal is to slow traffic down in problem area, and keep pedestrians safe, as they start coming out more with the warming weather.

We will also attempt to do more foot patrol as time permits and as more pedestrian traffic appears with the weather.

We are about completed with the new improvements to the PD and organization of evidence and storage. My goal is to paint the interior of the garage sometime this summer.

Respectfully,

Chief Greg Cordes  
Lawton PD

*“Law abiding citizens sleep peacefully in their beds, solely because dedicated men and women stand ready to do violence in their behalf”*



**Village of Lawton Downtown Development Authority**  
**March 19, 2025**  
**Regular Meeting**

Tom Osborne called the March 19, 2025 meeting to order at 7:00 pm.

**Present:** Dluge, G Dudek, L Dudek, Kozik, Lawson, Osborne, and Shinabargar  
**Absent:** Drew, McComis

**Visitors:** Bonnie Nye, Heather Shannon -Summerfest Committee

**Agenda:** Motion G Dudek; Support Kozik to approve the agenda. Motion carried.

**Minutes:** Motion G Dudek; Support Kozik to approve the February 19, 2025 minutes. Motion carried.

**Treasurers Report:**

**Old Business:** Banners: Kozik handed out maps with all poles on Main Street, showed pictures of “Call to Action” banners with choice of colors, seasonal/patriotic , and Welcome to Lawton banners. The color for Call-to-Action banners was selected-blue with white letters. It was suggested we have an ice cream banner, plain flag, and still use the “Small Town U.S.A”on the Welcome to Lawton banners.

**New Business:** A. Farmer’s Market/Reid’s Corner Committee was selected: G Dudek, Dluge, Osborne, Shinabargar, and Heather Shannon.

B. Tuesdays On the Road was discussed and everyone agreed it could go over well at Reid’s Corner.

C. 2025 Downtown Flowers- It was reported M-Dot would take care of Everything- (plants/trees) excluding the large pots for 2 years. Gail and Dave will care for the large pots. Osborne suggested possibly having a few of our old pots at Reid’s Corner. Gail said she would look into.

**Public Comments:** Bonnie and Heather gave a report of Summerfest times and activities to date. Discussion on DDA involvement for a “Dunk Tank.” It was decided if a group was found to run the dunk tank, we would sponsor them.

**DDA Chair Comments:** Downtown District and DDA Boundaries were discussed.

There being no further business Motion Dluge; Support G Dudek to adjourn. Motion carried. Meeting adjourned @ 8:30pm.

Our next scheduled meeting is April 16, 2025

Respectfully Submitted,  
Deborah Lawson, Secretary

**LAWTON FIRE DEPARTMENT  
BOARD OF COMMISSIONERS  
April 03, 2025 Regular Meeting Minutes**

**CALL TO ORDER**

Chairman Mayne called the Regular Meeting of the Lawton Fire Department Board of Commissioners to order at 7:00 p.m.

**ROLL CALL**

Members present: Chairman J. Mayne, Commissioners R. Lawson, N. Bitely, E. Dudek and B. Cutting.  
Members Absent: Vice Chair L. Packer. Also Present: Fire Chief T. Hackenberg, MFR Chief K. Bowditch

**APPROVAL OF CONSENT AGENDA – April 03, 2025 Meeting**

The Consent Agenda included the approval of the April 03 Fire Board Agenda, the March 30, 2025 Fire Board Meeting Minutes, approval of the April 2025 disbursements in the amount of \$9,361.40, the approval to finalize a new fire truck purchase, as well as the approval for legal counsel for FY 2025-26 with Schuitmaker Moraitis Law. Motion made by N. Bitely, seconded by E. Dudek to approve the consent agenda of the April 03, 2025 meeting, as is. Motion unanimously carried by voice vote.

**PUBLIC HEARING**

None

**APPROVAL OF MINUTES – March 06, 2025 Meeting**

Motion made by E. Dudek, seconded by R. Lawson to approve the minutes of the March 06, 2025 meeting. Motion unanimously carried by voice vote.

**CITIZENS' COMMENTS** None.

**FIRE CHIEF'S REPORT**

Fire Chief T. Hackenberg presented the March 2025 Fire reports as submitted from the Van Buren County dispatch.

**MFR CHIEF'S REPORT**

MFR Chief K. Bowditch presented the March 2025 MFR reports as submitted from the Van Buren County dispatch.

**OLD BUSINESS**

B. Cutting supported a motion made by N. Bitely to table the approval of the new fire truck purchase. Roll call vote taken, all in favor, none opposed. Motion carried.

**NEW BUSINESS**

E. Dudek motioned and R. Lawson seconded to approve appoint Schuitmaker Moraitis Law for legal counsel for FY 2025-26. Roll call vote taken, all in favor, none opposed. Motion carried.

N. Bitely motioned, and E. Dudek seconded to approve the Lock Master Security quote totaling \$2,405.00 for the purchase of a new lock system for Porter Township fire station. Roll call vote taken, all in favor, none opposed. Motion carried.

R. Lawson motioned and E. Dudek seconded to approve the ImageTrend invoice totaling \$1,969.65, annual fees for Elite Fire Core computer programs. Roll call vote taken, all in favor, none opposed. Motion carried.

R. Lawson supported a motion made by E. Dudek to approve the VFIS invoice totaling \$2,227.00 for insurance policy renewal fee. Roll call vote taken, all in favor, none opposed. Motion carried.

**DISBURSEMENTS – Totaling \$9,361.40**

N. Bitely motioned, and E. Dudek seconded to approve disbursements totaling \$9,361.40 for the month of April 2025. On a roll call vote, motion unanimously carried.

**ADJOURNMENT**

There being no further business to come before the Board, E. Dudek supported a motion by R. Lawson to adjourn. Motion unanimously carried by voice vote. Meeting adjourned 7:20 p.m.

***Next meeting date: May 01, 2025***

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Bruce T. Cutting, Secretary

DRAFT

# LAWTON VILLAGE LIBRARY BOARD

Regularly scheduled monthly meeting

Date: March 24, 2025

## I. Call to Order

The meeting was called to order by Reid at 6:28

Members present: Cornish, Reid, Rathbun, McArthur, Troxell, Munson

Members excused: None

Staff Present: Tone

Public Comment (3 minutes per speaker): None

## II. Secretary's Report: The 2/24/25 minutes were accepted as presented.

|   |
|---|
| Reid moved to accept the 2/24/25 meeting minutes. Second by - Rathbun. Motion carried |
|---|

## III. Library Director's Report – Usage Statistics

- A. Visitors: 514
- B. Materials checked out: 1413
- C. Adult Fiction: 379
- D. Adult non-fiction: 48
- E. Audio Books: 12
- F. Children's Easy Books: 550
- G. Junior Fiction: 104
- H. Large Print: 234
- I. Periodicals: 25
- J. Videos: 22
- K. Young Adult fiction: 37
- L. VOX books: 2

Total: 1,413

- M. Computer usage: 40 uses
- N. Michigan Overdrive total checkouts: 31,730
- O. Michigan Overdrive total holds: 11,873
- P. Michigan Overdrive total users: 7,188
- Q. New Items Processed: 101
- R. Our MEL items received: 139
- S. Our MEL items sent: 133

- T. Lawton Overdrive downloads: 315
- U. Lawton Overdrive holds: 227
- V. Lawton Overdrive Users: 1466
- W. New Library Members: 28
- X. Total Library Members: 1293
- Y. Hoopla checkouts: 76
- Z. Hoopla Cost for month: \$182.57, credit balance \$498.55
- AA. Hoopla patrons: 76
- BB. Lawton website visited: No data
- CC. Facebook visits: 1360 in the last 30 days
- DD. Special Programs: Book club: 0 cancelled due to weather; Craft night 6; Knitters: 30; Mystery club: 6; Story time: 48; White Oaks: 14; Blueberry Hill: 4.

Days closed Early: February 12 at 4:30; 17<sup>th</sup> at 5:00; 18<sup>th</sup> at 5:00; Due to weather

#### IV. Financial Report

A. The financial report was presented.

Reid moved to accept the financial report as presented. Second by Troxell. Motion carried.

B. The receipts and expenses were presented by Tone as follows:

Receipts: \$ 37,908.92

Expenses: \$ 23,874.07

McArthur moved to pay the bills. Second by Rathbun. Motion carried.

#### V. Committee Reports

A. None

VI. Communications: None

VII: Old Business: None

VIII. New Business:

1. Closing April 16 at 3:00 to get furniture moved, and closed until Monday 21, for Easter and Carpet Cleaning.
2. Lyn's 7-year review. The board will meet on April 9, at 11:00 AM.
3. Due to Executive Order at the Federal level, MEL may be discontinued.

X Adjournment – The meeting adjourned at 7:22

Troxell moved to adjourn the meeting; seconded by McArthur

Next Meeting: 4/28/25 at 6:30 PM

Respectfully submitted,

Marianne McArthur, Board Secretary

## Circulation Report for February 2025

We had 514 visitors and checked out a total of **1,413** materials.

|                     |              |
|---------------------|--------------|
| Adult Fiction       | 379          |
| Adult Non-Fiction   | 48           |
| Audio Books         | 12           |
| Children Easy Books | 550          |
| Junior Fiction      | 104          |
| Large Print         | 234          |
| Periodicals         | 25           |
| Videos              | 22           |
| Young Adult Fiction | 37           |
| VOX Books           | <u>2</u>     |
| <b>Total</b>        | <b>1,413</b> |

|                                    |                               |
|------------------------------------|-------------------------------|
| Computer Usage                     | 40 uses                       |
| Michigan Overdrive Total Checkouts | 31,730                        |
| Michigan Overdrive Total Holds     | 11,873                        |
| Michigan Overdrive Total Users     | 7,188                         |
| New Items Processed                | 101                           |
| Our Mel Items Received             | 139                           |
| Our Mel Items Sent                 | 133                           |
| Lawton Overdrive Downloads         | 315                           |
| Lawton Overdrive Holds             | 227                           |
| Lawton Overdrive Users             | 1,466                         |
| New Library Members                | 28                            |
| Total Library Members              | 1,293                         |
| Hoopla checkouts                   | 76                            |
| Hoopla Cost for Month              | \$182.57 credit bal. \$498.55 |
| Hoopla Patrons                     | 76                            |

### **Facebook visited 1,360 in the last 30 days**

Book club: 0, Cancelled due to weather  
Craft night: 6  
Knitters: 30  
Mystery Club: 6  
Storytime: 48  
White Oaks: 14  
Blueberry Hill: 4

### **GOOGLE-Library Profile Visits**

#### **125 Interactions in January**

24 Calls, 41 People asked for Directions,  
60 website visits, 230 Profile views, 84  
Searches.

Days Closed Early: February 12<sup>th</sup> at 4:30, 17<sup>th</sup> at 5:00, 18<sup>th</sup> at 5:00, Due to Weather.

Respectfully Submitted,  
Lyn Tone, Director